**BOOKING FORM**

**Please complete the form in BLOCK CAPITALS**

By submitting the form you have read and understood the Terms & Conditions set by The KZN School of Wine.

Please complete the form and email it to laurie@kznschoolofwine.co.za

**SECTION A** YOUR DETAILS

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | Male or Female: |  |
| Title and Surname: |  |
| Date of Birth (Required for exam booking): | Day: |  | Month: |  | Year: |  |
| Tel Number: |  |
| Email Address: |  |
| Employer: |  | Position: |  |
| Physical Address:(South African) |  | Suburb: |  |
| Post Code: |  |
| Do you have any special learning requirements? Please provide details below |

**SECTION B** COURSE DETAILS (tick appropriate)

|  |  |
| --- | --- |
| Start date of Course |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Beginners 1 day Fun Course |  |  |  | R 1 200 |
| Beginners Course with WSET L1 exam |  |  |  | R 2 900 |
| WSET Level 1 Award in Wine (ONLINE) |  |  |  | R 2 800 |
| WSET Level 1 Award in Wine (1 day course) |  |  |  | R 3 200 |
| WSET Level 2 Award in Wine (2 day course) |  |  |  | R 8 000 |
| WSET Level 2 Award in Wine (Online Course) |  |  |  | R 7 000 |
| WSET Level 2 Award in Wine (SELF STUDY) |  |  |  | R 6 000 |
| WSET Level 3 Award in Wine |  |  |  | R 13 500 |
| WSET Level 3 Award in Wine (Online course) |  |  |  | R 12 900 |

 **SECTION C** PAYMENT

Please use your name as a reference when making payment and send a proof of payment attached with your booking form.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank: | **FNB** |  | Account Name: | **LSmorthwaite** |
| Branch Code: | **250655** |  | Account Number: | **62507938803** |

**SECTION D** TERMS & CONDITIONS

By emailing or faxing this form you confirm that you have read and understood the following Terms & Conditions:

1. Full payment must accompany the booking form and places will only be confirmed once payment is received.
2. Bookings will only be accepted on valid forms with signed/agreed student declaration.
3. Cancellations of confirmed places are accepted up to 10 working days prior to the start of the course. An administration fee of R500 will be deducted, as well as the cost of any study materials that have been posted prior to cancellation. The remainder of the course fee paid will be refunded to the payee.
4. If a confirmed course booking is cancelled during the 10 working days prior to the start of the course, or at any time after the start of the course, no refund or transfer of the course fees will be made.
5. Transfers of a confirmed booking either to another course or applicant can be made up to 10 working days before the course start date on payment of a R500 admin fee plus the cost of any additional study materials which may be applicable. Transfers cannot be carried forward to the next academic year and are subject to availability.
6. Examination dates are fixed to the course onto which you book and any transfer to an alternative date will incur an administration fee of R500.
7. Course fees will be refunded in full if The KZN School of Wine changes a course date or cancels a course. Notification will be made no less than 10 working days prior to the planned start date of the course.
8. If your certificate and pin is returned uncollected, you can either collect it from us in KZN or we can send it via a local courier service at an additional cost of R150.
9. All course materials are provided. The courier cost is included in the course fee where the destination address is within South Africa, however, there will be a small additional cost should the student require the course materials dispatched outside of South Africa. Contact us for price.
10. If course materials and/or certificate are requested to be sent to an address outside of South Africa (excluding online courses outside of South Africa as stipulated in Section B), there may be an additional charge, please contact us for details.
11. Course payments made from overseas accounts must equate to the South African Rand equivalent with all banking fees for the student’s own account.

**STUDENT DECLARATION**

I have read and understood the terms and conditions above. I understand that all KZN School of Wine courses are subject to minimum numbers and reserves the right to reschedule, cancel, close or combine courses if necessary. I understand that I am required to produce photographic ID at all examinations and may be refused entry if I fail to do so.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_